



BISHOP BURTON  
COLLEGE

# PARENTS & CARERS GUIDE

TO BISHOP BURTON  
COLLEGE.

[bishopburton.ac.uk](http://bishopburton.ac.uk)

  
Ofsted  
Outstanding  
Provider

# Welcome to Bishop Burton College



I am delighted that your young person is considering studying at Bishop Burton College.

We are one of the leading colleges in the UK for specialist, technical and vocational qualifications and our goal is to prepare your young person for the world of work or further study.

It is our duty to ensure our students leave us educated and trained to the highest standard, empowered with the right skills, knowledge and qualifications to succeed.

We are dedicated to this mission, ensuring our students secure and grow the future of the specialist industries we support. Our focus is on careers, not just courses enabling young people joining our college to access cutting edge learning experiences that will develop them into professionals in their chosen field.

I do hope you find this guide informative and helpful, as it outlines how we will support your young person during their time with us.

We appreciate how important the next phase of education is and look forward to supporting in a transition towards a successful, rewarding and fulfilling future career.

**Danny Metters**  
Principal and Chief Executive

## Choosing the right course

It is crucial your young person chooses the right course for them, so they have the best possible experience with us and are fully prepared to launch their career. This includes the subject area and course level, and our expert team will advise them to make the best possible decision.

We offer a wide range of courses, from Entry Level all the way through to Level 7 master's degrees at University Centre Bishop Burton. Our specialist programmes include new T Levels and we also deliver apprenticeships, for young people who want to earn while they learn.

We offer progression through a range of our courses. This means your young person can join us from school and progress through the different course levels to eventually leave with a degree in their chosen area- and we will guide them all the way.

**Ofsted**  
**Outstanding**



We are extremely happy that following our most recent Ofsted inspection in February 2023 the college was rated 'Good'.

In addition to the overall 'Good' rating the college also received two 'Outstanding' judgements – for Personal Development and Adult Learning Programmes. We also received the highest possible rating of 'Strong' for our contribution to meeting skills needs.

## Understanding Post-16 Studies

Young people in the UK will leave school after their GCSE exams in Year 11. They must then choose whether to:

- Stay in full-time education
- Start an apprenticeship
- Spend 20 hours or more a week working or volunteering whilst also doing part-time education or training

There are a number of different post-16 study options:

- A Levels
- T Levels
- Technical Specialist Courses
- Apprenticeships

## Post-16 Education Funding

For all young people aged 16-18 and those aged 19-24 with an Education Health and Care Plan, education is free.

Apprenticeships are also free for all age groups.







Courses we offer

We offer technical specialist courses from Entry Level to Masters Degree, as well as T Levels and Level 2-5 Apprenticeships.

Our courses allow your young person to progress from further education to higher education or straight into the career of their choice.

**Technical Specialist Courses:** These courses have more of a work-related focus, combining subject theory with practical learning. This includes T Levels.

**Apprenticeships:** Apprentices are employed and split their time between work and college. This may be one day a week at college or ‘block weeks’ depending on the course.

Progression

Our courses allow your young person to progress from further education to higher education or straight into the career of their choice.

|                  |                                                 |                 |                 |                            |                         |
|------------------|-------------------------------------------------|-----------------|-----------------|----------------------------|-------------------------|
|                  | Key: Academic Route Vocational Route Work Route |                 |                 |                            |                         |
| Higher Education | University Centre Courses                       |                 |                 |                            | Higher Apprenticeships  |
| Level 3          | A Levels (A-E)                                  | T Levels        | Level 3 Courses | Access to Higher Education | Level 3 Apprenticeships |
| Level 2          | GCSE Grades 4-9 (A*-C)                          | Level 2 Courses |                 | Level 2 Apprenticeships    |                         |
| Level 1          | GCSE Grades 1-3 (D-G)                           |                 | Level 1 Courses |                            |                         |
| Entry Level      | Entry Level/ Foundation Studies                 |                 |                 |                            |                         |



**Entry Requirements**

Each course will have specific requirements. If your young person doesn't achieve grade 4 in English and/or Maths, they will resit the GCSE alongside their course.

This will allow them to still study the course they are interested in, as well as achieving those vital grades.

Find your nearest bus route

**Getting to College**

Our FREE bus service makes it easy to get to campus. As well as East Yorkshire Motor Services' X46 bus running right past us, we also offer another 13 bus routes across Yorkshire and North East Lincolnshire which are FREE for full-time college students.

You can also use the EY Buses app to get mobile tickets for the free bus to college.



# Supporting your young person

## Wellbeing Support

The health and happiness of your young person is one of our primary concerns and we strive to support students by creating a community that will help them to achieve their full academic potential.

Our Wellbeing team are based on campus and there to support your young person if they need them. Located in a calm and friendly office in the Student Services department, the team can support your young person to identify and overcome barriers to learning.

A broad range of support is available providing access to wellbeing support, college counselling service and external agencies including physical and sexual health.



Discover more about  
our student support



## Learning Support

We want your young person to feel confident and comfortable at every stage of their education. We offer a range of support, from helping students to understand assignment briefs to specialist support for people with diagnosed additional needs. This includes support with tools such as visual stress equipment, dictaphones and speech to text software.

Our dedicated Study Skills team offer drop-in sessions and pre-booked 1:1 sessions to ensure students get the help they need.

**To discuss any individual needs please contact our Senior Learning Support team:**

[seniorLSA@bishopburton.ac.uk](mailto:seniorLSA@bishopburton.ac.uk)

## Careers guidance

Careers information, advice and guidance pages are available on our student portal iLearn. iLearn enables students to discover more about careers, employability, apprenticeships, UCAS, research and much more! From here they can book an appointment with our friendly and highly experienced Careers Coordinator to discuss opportunities and next steps.

To find out more contact:

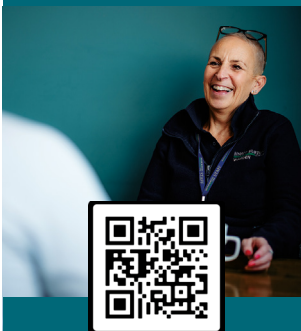
[careers@bishopburton.ac.uk](mailto:careers@bishopburton.ac.uk)



## Financial Support

If your young person needs informal help or advice relating to their financial situation, or some more robust financial support, our advisors are here to help. Students may be entitled to bursaries, free meals and help with the cost of kit or equipment.

**01964 553000**



Take a look at how  
we can support







## Living on campus

If your young person is going to be living on campus, we have a committed team of wardens who are there to ensure they feel safe and help make them feel at home. They will host a year-long programme of events specifically for residents providing them with the opportunity to network with peers and make new connections.

**We were recently rated Ofsted Outstanding for our residential provision. (Oct 25)**

Free parking is available on campus for all residential students.



## Cashless campus



All our food outlets only take payment by card. If your young person doesn't want to use a debit or credit card whilst on campus they can register for a food card.

Our food card system is called debitrak. Once your young person has enrolled they will need to take their Student ID card to the Finance Office to sign up to the scheme. Once the card has been added they'll need to register for an account with debitrak which will allow you to add funds to the card.

## Student Association and enrichment

All students are invited to take an active part in the Student Association to arrange activities, events and promote campaigns throughout the year. Enrichment opportunities will be available linked directly to the curriculum area, or just for fun, from skills workshops, to politic clubs and driving theory support sessions. We also offer a range of additional workshops and seminars throughout the year aimed at preparing students to be world and work ready

We also offer discounted gym membership, giving students access to numerous one-to-one activity classes, such as boxing and group classes such as yoga and body combat.



## Our Expectations

To ensure all our students have an enjoyable, rewarding and fulfilling experience with us, we have the College Charter which includes our Student Code of Conduct. This provides students with a framework of what they can expect from us and what we expect from them during their time with us; to create a friendly, nurturing, happy and healthy community for all. Your young person will be issued with a copy of this document when they join us.



View the College Charter





# Monitoring your young person's journey

As part of our commitment to ensuring the success of our students, we track attendance closely and strive to maintain a high level of engagement and participation in classes. Our target attendance rate is a minimum of 95 %, and we believe that consistent attendance plays a crucial role in helping students achieve their full potential and preparing for employment.

This includes:

## Academic Success

Regular attendance ensures that students do not miss important lessons, assignments and assessments, which can have a significant impact on their understanding of the subject matter and overall grades.

## Skill Development

Every lesson is an opportunity for students to develop their academic, social and practical skills. Missing class can result in gaps in their learning, which may be difficult to catch up on.

## Building Good Habits for the Future

High attendance is not only important for academic success but also sets a strong foundation for building responsible habits, such as punctuality and consistency, which are valuable in both further education and future employment.



## Parent Portal

We use a system called Parent Portal which contains key information including progress, achievements and individual learning plans for each student and is updated by the tutors on a regular basis. You will be able to access the Parent Portal to follow the progress, achievements and plans of your young person enabling you to monitor and support their success.

## Communication

You will receive the following communication from us regarding your young person's attendance and we encourage you to reinforce the importance of regular attendance with your young person:

## Attendance

Your young person's group tutor will be in contact regarding attendance. You can also use parent portal to review attendance.

We also recognise good attendance and all our young people will have the opportunity to receive attendance certificates and rewards.



# Important contacts

We're always at the other end of the telephone or an email if you need to ask any questions. Here are the main teams you may want to talk to.

## Student Services:

01964 533113

[enquiries@bishopburton.ac.uk](mailto:enquiries@bishopburton.ac.uk)

## Additional Study Support:

[learningsupport@bishopburton.ac.uk](mailto:learningsupport@bishopburton.ac.uk)

## Wellbeing:

01964 553000

[wellbeing@bishopburton.ac.uk](mailto:wellbeing@bishopburton.ac.uk)

## Admissions:

[admissions@bishopburton.ac.uk](mailto:admissions@bishopburton.ac.uk)

**Safeguarding:** 01964 553000 • [safeguarding@bishopburton.ac.uk](mailto:safeguarding@bishopburton.ac.uk)

# Dates for your diary

## Applications

Applications are open all year with enrolment happening in August.

## Parents Welcome Event

This event is held in October.

## Celebration Events

Our Celebration Events are held in June/July.

## Open Events

We hold various open events throughout the year. Visit our website to find out more.



**We can't wait to see your young person in September!**