

Publication of Remote Education Bishop Burton College

Further Education remote education provision during a global pandemic

National guidance to stay home:

On-line learning will be provided for all students at the college in the event of local and or national restrictions calling for people to stay home. In such an event, the college will continue to deliver all learning on-line with a few exceptions where specific groups of people will be able to come on to campus.

Should students have any issues or difficulties in accessing classes online, they should speak with their tutor/lecturer. Students should follow their timetables for all classes and independent study sessions.

The college will remain open for vulnerable students and those who are dependents of critical workers, should they wish to come on to campus. This is strictly by prior arrangement. This can be opted in to by calling **07795950713** or **07468716210**.

Residential students:

The halls of residence will remain open during Lockdown 3.0, unless government guidance dictates otherwise. Current government guidance states that students should remain where they are wherever possible – i.e. not travel repeatedly from college to home. Students who are in residence will access classes online and will have access to the LRC and catering facilities.

Asymptomatic testing is available for students as they arrive/depart halls, although students should keep movement between college and home to the absolute minimum.

Isolation:

If students are required to self-isolate, the college will continue to support students with remote learning as outlined above.

Should a student be required to self-isolate, they should immediately inform the Covid-19 Response Team (covid-19@bishopburton.ac.uk). Students should also contact their course manager relating to isolation and any individualised support plans will be put in place to enable students to continue to study at home, if you they well enough to do so.

All lesson materials will be uploaded to the relevant iLearn pages, which students are aware of and use weekly, or they should convert to the CENTURY platform for Maths and English lessons. Student support plans will outline what subjects need independent study, which will be on-line face to face, and what the best methods of communication is for the student and the course team to keep in contact but also submission of assessed work (Formal and informal).

If students normally have access to 'in class' or out of class support (mentors or teaching assistants for example), individual support plans will outline how to access these.

Should students have any examinations during this time that are still scheduled to happen, course managers will explain the impact of this too.

Digital Poverty:

If students find that they are struggling with digital poverty, poor internet connection, or technical issues with devices hindering engagement to remote learning, the college can provide advice, guidance and alternative learning methods; such as lessons and assessments being sent through the post. Course managers can support here.

Apprentice / short course / Job Centre Plus (JCP) provision during a global pandemic

The majority of apprentices will engage in online learning and training in the workplace, as agreed in advance. Students must only attend college if this is the preferred and agreed mode of delivery, as agreed with the student's employer, college coach and assessor.

Students will find all learning, assessment materials and resources on iLearn. CENTURY will form part of student's online learning for those requiring English and maths as well as traditional and 1-1 online meetings and training.

All block weeks which were arranged for January 2021 have been cancelled by employers. College coaches and assessors will provide details about how additional learning and assessment will take place.

Exams and End Point Assessment:

All planned exams and end point assessments will take place as agreed. Students will be informed directly of any changes.

Workplace Reviews of Progress:

These will take place either in the workplace or online and will be agreed in advance with the student and employer.

Individual learning plans will outline the agreed mode of delivery and preferred contact methods.

Short Courses:

Short and full cost courses will take place as planned including any mandatory courses which form part of an apprenticeship. Students will be contacted directly if there is any change.

JCP:

Students will engage in online and face to face traditional delivery in college. This will be agreed at the start of the programme. Students must only attend college as agreed.

Learners with SEND and Foundation Learners during a global pandemic

14-16 infill provision:

If students who are undertaking an infill course are required to isolate or government restrictions are such that students should not attend the college, work will be sent via email or post (dependent on need and preference) to complete.

Students will have a point of contact through the Curriculum Area Manager for Land-Based and Foundation Studies. Students will have a telephone call on the morning of each day that they would have been attending the college, to ensure that they understand the content of their work and to undertake a welfare check.

If students have an Education and Health Care Plan (EHCP) or are looked after, and government guidance allows, they may be able to remain on campus and have delivery as normal. This will be agreed in liaison with the Curriculum Area Manager for Land-Based and Foundation Studies.

The college will liaise with providers and stakeholders to ensure that they are aware of arrangements and changes.

Further Education Students (Foundation learners):

Foundation students will be able to remain on campus as long as government guidance allows. Students can continue to choose to shield / work from home if their personal circumstances require this.

In the event of the college switching to full remote delivery, learners with and EHCP, or those who are looked after, will be able to access onsite provision (including English & maths). However, this may be a reduced timetable and will again depend on government guidance.

If learners are working remotely, they will receive work via email or post dependent on their need and choice. Course Managers and tutors will maintain contact to ensure that they understand content of their Primary Learning Goal and their commitment to English & maths.

Supported Learning Assistants will maintain contact to carry out welfare checks and ensure that no further support is needed.

Reasonable adjustments for work sent home will continue such as work printed on coloured paper or with enlarged font.

If students require IT equipment they will be supported by their Course Manager to speak with Student Services for further guidance.

Learners with Education, Health and Care Plans (EHCPs):

Students who have been identified as not having access to IT, will be referred to student services for further support.

Learners at Level 1 and above will continue to receive remote lessons via teams or an alternative platform. Supported Learning Assistants will maintain additional contact to ensure that they continue to get support to complete work (including English & maths). Reasonable adjustments will be made to enable them to access the curriculum.

Learners with EHCPs will be able to continue to access onsite provision as normal, if government guidance allows. This may be a reduced timetable and will again depend on future guidance.

The Learning Support Team will be available to answer any questions, discuss support and send documents in alternative formats if required.